



**Senate Faculty  
Meeting Minutes**

**DAY:** Wednesday, October 16, 2024

**TIME:** 2:28pm-3:00 pm

**LOCATION:** Online using Teams

**FACILITATOR:** Dr. Smith

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| <b>Attendees</b>   | <b>Shweta Shroff (Library), Dr. Halil Tas (non-voting member), Dr. Nadeem Daudpota (Computer Science), Dr. Ann Marie Smith (EDUC), Dr. LaTisha Metts, Jennifer Buckner, Kenneth Fahndrick (class), Amanda Boyoki-Wilson, Gul Musavi, Kimberly (Security).</b>   |
| <b>Members Absent/<br/>left the Senate</b>                         | <b>Dr. Jason Villanueva (GLS); Dr. Linda Hart</b>   |
| <b>Approved<br/>previous meeting<br/>minutes</b>                   | <b>Approved Minutes of September 28, 2024 – 1<sup>st</sup> Buckner, 2<sup>nd</sup> Mrs Shroff, voting approved minutes.</b>   |
| <b>Meeting minutes<br/>agenda</b>                                  | <b>1. Student Misconduct (visiting faculty and staff available to speak on the issues and the solutions during this meeting)<br/>2. Faculty Handbook Revisions<br/>3. Proposed solutions to address student Misconduct &amp; Next steps</b>   |
| <b>Discussion and<br/>Explanation to the<br/>agenda presented.</b> | <b>Dr. Tas and Dr. Smith discussed the faculty handbook revision process.</b><br><br><b>Dr. Smith inquired about the Faculty Grievance document that was submitted to his office last year for approval for publishing but when faculty needed to use the form it was not available on the website or in the handbook.</b><br><br><b>Dr. Smith also asked for clarification on the reimbursement process because faculty members are having issues with submitting requests because the process is not clear. Dr Tas stated that he has the same issues.</b><br><b>She requested for step-by-step instructions for what we need to attach and how we need to.</b><br><br><b>Dr. Boyaki expressed her frustration in the process because Gen Ed doesn't have access to many of the features of the website so it's impossible for us to fill out the online forms.</b> |



**Dr. Tas is going to speak with the requisition department to see how this can be made clear.**

**Dr. Tas stated the Senate should take notes on suggestions and solutions and give him notes so that he can take our suggestions, and he will try to do whatever he can do to help.**

**Dr. Smith asked for recommendations for revision of September minutes- no one objected to the approval and Ms. Buckner moved to approve the meeting minutes and Mrs. Shroff seconded the minute approval.**

**Ms. Buckner described some examples of problematic student behavior in the hallways. She suggested that we need to hold students to the same professional standards as adults such as faculty and staff. Student behavior needs to be monitored both in and outside of the classroom.**

**Ms. Kim (guest) stated she has to go up to the 8<sup>th</sup> floor because the students are disrupting learning for professors and other students. She said that they also do this on the 7<sup>th</sup> floor.**

**Dr. Metts stated that we need to address these issues by following the procedures that are in the student handbook to address these infractions.**

**Ms. Buckner responded that faculty is in fact following the procedure, but this is also a top-down issue because administrative support is needed. Also Dr. Boyoki-Wilson followed the procedure to the letter and can speak to this issue with her experience.**

**Dr. Smith stated that the procedure is that the faculty should file a grievance form and bring it to the Dean of Students, Mr. Yildirim, and to include the appropriate department chair on any communication. There is also a discipline committee that meets, but Dr. Smith wasn't sure who served on this committee.**

**Dr Boyaki-Wilson stated that she had a student who was fighting with others, and was on a roster for 2 of her classes but only removed him from 1 class.**

**Dr. Metts stated that she is interested in joining the discipline, and there should be faculty members serving on this committee.**

**Dr. Smith stated she is taking notes and that maybe we should meet with the coaches to see if they can help.**



**Dr. Metts stated that we are not creating an environment of excellence.**

**Ms. Kim stated that she wants to know what she can do to make the situation better as head of security.**

**Ms. Buckner stated that the Dean is the person who should be leading the charge on walking through the building and building rapport with the students because it is his job.**

**Dr. Smith stated that she needs to leave but to have someone send her notes and reiterated the things we need such as meetings with the coaches, coaches in the hallway, campus police, and a quick and clear disciplinary process for when students commit offenses. Ms. Buckner stated that the Dean of Students needs to play a bigger role.**

**Dr. Smith left the meeting.**

**Ms. Buckner stated that there needs to be some professional development for students to teach them the expectations.**

**Dr. Boyaki stated that students often don't come to the class and freshmen should be monitored more closely.**

**Ms. Buckner stated that it is not fair for us to implement a system that is not sponsored by the Administration because it won't work.**

**Dr. Nadeem Daudpota stated that he has had success with disciplinary issues and that he would tell students that they are being recorded and then they stopped.**

**He also stated that it would be good if we could have audio and video in each classroom and in the elevator.**

**Ms. Buckner stated that it would be good but is it legal and Dr. D stated that we can get signs that say it instead. He also stated that we should probably contact the local PD and pay them a small fee and they might come.**

**Dr. B stated that we have a Criminal Justice department, and it should be able to provide resources.**

**Ms. Buckner stated that this is a job of the Dean of students and not on the Faculty Senate and we should share these issues with that person to start the process and moved to close the meeting. The meeting was adjourned at 3:27pm**



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| <b>Items not approved</b> | <b>None</b>   |
| <b>Next Meeting</b>       | <b>Follow Up on Previous suggestions for student misconduct and update from Dr Smith and Dr Tas</b> |
| <b>Recorded By</b>        | <b>Jennifer Buckner</b>   |
| <b>Adjourned</b>          | <b>Meeting was adjourned at 3:33pm</b>  |